Meeting Notes

***Meeting Agenda*** – To meet with Dr. Galvin and provide her information discussion of the project to create a **portable Electro-Luminescence Device capable of identifying faults in Solar Panels**

***Meeting Attendance:***

Andrew Leong (u6283651)

Balaji Radhakrishnan (u7322353)

Bhargav Ashok (u7172176)

Marco Ernst (client)

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| ***Meeting Notes:*** | ***Meeting Duration – 1 hour*** |

* The topic was introduced, and the basic scope of the topic was established.
* The various components possibly required or available was discussed.
* The idea is to execute the project as a team of 3 to 6 members. The project will be established through the course ENGN 8170 group project.

***Meeting Outcomes:***

1. The scope of the project is to pass current through a solar panel and using a thermal imaging camera observe the outcome.
2. Most of the necessary equipment required to execute the project has been procured by our client.
3. Our client provided us with his expectations and how he sees key deliverables being achieved, including that by the end of Semester 1, the product must be built and performing some analysis to provide us with fault detection results.

***Current Deliverables[[1]](#footnote-1):***

1. Create an initial scope that establishes the context and highlights the key working requirements of the portable device.
2. Create a working diagram of the various components and organize them into a communication or current circuit, to help establish an overview of the project.
3. Set up a meeting to present information to Dr. Galvin for approval to go ahead with the project in ENGN 8170.

1. Current Deliverables: Refers to immediate tasks that need to be performed prior to the next meeting. [↑](#footnote-ref-1)